

**UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST**

**TRUST BOARD**

**MEETING TO BE HELD ON THURSDAY 4 MARCH 2021 FROM 9AM – 12.20PM**

**MICROSOFT TEAMS VIRTUAL MEETING**

**Public meeting commences at 9am**

**AGENDA**

**\*\*\* Please take the papers as read \*\*\***

Item no.	Item	Paper ref:	Lead	Indicative timing
1.	<b>WELCOME AND APOLOGIES</b>	-	Chairman	
	To receive any apologies for absence.			-
2.	<b>DECLARATIONS OF INTERESTS</b>	-	Chairman	
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
3.	<b>MINUTES</b>			-
	To confirm the Minutes of the 4 February 2021 virtual Trust Board meeting. <i>For approval</i>	<b>A</b>	Chairman	-
4.	<b>MATTERS ARISING</b>			
	Action log from the Trust Board meeting. <i>For approval</i>	<b>B</b>	Chairman	9.00am – 9.05am
<b>FOR EXPLORATION</b>				
5.	<b>KEY ISSUES FOR DISCUSSION/DECISION</b>			
5.1	<b>TRANSFORMATION STORY – VIRTUAL COVID-19 WARD</b>	<b>C</b>	Director of Quality Transformation and Efficiency Improvement	9.05am – 9.25am
5.2	<b>CHAIRMAN'S MONTHLY REPORT – MARCH 2021</b>	<b>D</b>	Chairman	9.25am – 9.35am
5.3	<b>ACTING CHIEF EXECUTIVE'S MONTHLY REPORT – MARCH 2021</b>	<b>E</b>	Acting Chief Executive	9.35am – 9.50am
5.4	<b>LEICESTER ROYAL INFIRMARY – PROPOSALS FOR THE CELEBRATION OF 250 YEAR ANNIVERSARY</b>	<b>F</b>	Director of Strategy and Communications	9.50am – 10.00am
<b>FOR NAVIGATION</b>				
6.	<b>ITEMS FOR ASSURANCE</b>			
6.1	<b>RESEARCH AND INNOVATION QUARTERLY UPDATE (INCLUDING AN UPDATE ON THE LEICESTERSHIRE ACADEMIC HEALTH PARTNERSHIP)</b>	<b>G</b>	Medical Director	10.00am – 10.10am
6.2	<b>REPORTS FROM VIRTUAL BOARD COMMITTEE MEETINGS – JANUARY 2021</b>	<b>H1 – H4</b>		
6.2.1	<b>QUALITY AND OUTCOMES COMMITTEE (QOC)</b> To receive a summary of the issues considered at the 25 February 2021 QOC and approve any recommended items ( <i>including the Learning from Deaths Quarterly report and the CQC Statement of Purpose</i> ).	<b>H1 (to follow)</b>	QOC Non-Executive Director Chair	10.10am – 10.15am

6.2.2	<b>PEOPLE, PROCESS AND PERFORMANCE COMMITTEE (PPPC)</b> To receive a summary of the issues considered at the 25 February 2021 PPPC and approve any recommended items ( <i>including the Freedom to Speak Up Quarterly report</i> ).	H2 (to follow)	PPPC Non-Executive Director Chair	10.15am – 10.20am
6.2.3	<b>FINANCE AND INVESTMENT COMMITTEE (FIC)</b> To receive a summary of the issues considered at the 25 February 2021 FIC and approve any recommended items.  The <i>financial performance report for month 10 of 2020/21</i> will be introduced separately by the Chief Financial Officer.	H3 (to follow)  H4 (to follow)	FIC Non-Executive Director Chair  Chief Financial Officer	10.20am – 10.25am  10.25am – 10.30am
7.	<b>ITEMS FOR NOTING</b>			-
7.1	<b>DECLARATIONS OF INTEREST – MS C GILLATT AND MR I ORRELL, ASSOCIATE NON-EXECUTIVE DIRECTORS</b>	I	Director of Corporate and Legal Affairs	-
7.2	<b>MINUTES FROM THE VIRTUAL BOARD COMMITTEE MEETINGS – JANUARY 2021</b>	J1 – J3		
7.2.1	<b>QUALITY AND OUTCOMES COMMITTEE (QOC)</b> To receive the Minutes of the 28 January 2021 QOC, noting that any recommended items were approved through the meeting summary presented to the 4 February 2021 Trust Board.	J1	QOC Non-Executive Director Chair	-
7.2.2	<b>PEOPLE, PROCESS AND PERFORMANCE COMMITTEE (PPPC)</b> To receive the Minutes of the 28 January 2021 PPPC, noting that any recommended items were approved through the meeting summary presented to the 4 February 2021 Trust Board.	J2	PPPC Non-Executive Director Chair	-
7.2.3	<b>FINANCE AND INVESTMENT COMMITTEE (FIC)</b> To receive the Minutes of the 28 January 2021 FIC, noting that any recommended items were approved through the meeting summary presented to the 4 February 2021 Trust Board.	J3	FIC Non-Executive Director Chair	-
8.	<b>CORPORATE TRUSTEE BUSINESS</b>			
8.1	<b>CHARITABLE FUNDS COMMITTEE (CFC)</b> To receive the Minutes of the 19 February 2021 CFC and approve any recommended items.	K	CFC Non-Executive Director Chair	10.30am – 10.35am
9.	<b>QUESTIONS FROM THE PUBLIC AS NOTIFIED IN ADVANCE OF THE MEETING</b>		Chairman	10.35am – 10.40am
10.	<b>ANY OTHER BUSINESS</b>		Chairman	-
11.	<b>DATE OF NEXT MEETING</b>			
	The next Trust Board meeting will be held virtually on Thursday 1 April 2021 from 9am.	-	Chairman	
12.	<b>EXCLUSION OF THE PRESS AND PUBLIC</b> It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 13-19).	-	-	-
	<b>10-minute comfort break 10.40am – 10.50am</b>			
13.	<b>DECLARATIONS OF INTERESTS</b> Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.	-	Chairman	-

14.	<b>CONFIDENTIAL MINUTES</b> To confirm the confidential Minutes of the 4 February 2021 virtual Trust Board meeting. <i>for approval</i>	L	Chairman	-
15.	<b>MATTERS ARISING</b> Confidential action log from the Trust Board. <i>for approval</i>	M (to follow)	Chairman	10.50am – 10.55am
<b>FOR EXPLORATION</b>				
16.	<b>KEY ISSUES FOR DISCUSSION/DECISION</b>	-		-
16.1	<b>CONFIDENTIAL REPORT BY THE DIRECTOR OF FINANCIAL IMPROVEMENT</b>	N1	Director of Financial Improvement	10.55am – 11.05am
16.2	<b>CONFIDENTIAL REPORT BY THE CHIEF FINANCIAL OFFICER</b>	N2 (to follow)	Chief Financial Officer	11.05am – 11.15am
16.3	<b>CONFIDENTIAL REPORT BY THE FINANCE DIRECTOR AND COMPANY SECRETARY OF TRUST GROUP HOLDINGS (TGH)</b>	N3 (to follow)	Finance Director and Company Secretary TGH	11.15am – 11.45am
16.4	<b>CONFIDENTIAL REPORT BY THE ACTING CHIEF EXECUTIVE AND THE CHIEF FINANCIAL OFFICER</b>	N4	Acting Chief Executive/Chief Financial Officer	11.45am – 11.55am
16.5	<b>CONFIDENTIAL REPORT BY THE CHAIRMAN AND ACTING CHIEF EXECUTIVE</b>	N5	Chairman/Acting Chief Executive/	11.55am – 12noon
<b>FOR NAVIGATION</b>				
17.	<b>ITEMS FOR ASSURANCE</b>			
17.1	<b>REPORTS FROM BOARD COMMITTEES</b>			
17.1.2	<b>FINANCE AND INVESTMENT COMMITTEE (FIC)</b> To receive a summary of the confidential issues considered at the 28 January FIC (any items requiring Trust Board approval are appended to the summary).	O (to follow)	FIC Non-Executive Director Chair	12noon – 12.05pm
17.2	<b>REPORTS FROM EXECUTIVE GROUPS</b>			
17.2.1	<b>EXECUTIVE STRATEGY BOARD (ESB)</b> To receive the action notes arising from the ESB meeting held on 2 February 2021.	P	Acting Chief Executive	12.05pm – 12.10pm
18.	<b>CORPORATE TRUSTEE BUSINESS</b>			
18.1	<b>CHARITABLE FUNDS COMMITTEE (CFC)</b> To receive the confidential Minutes of the 19 February 2021 CFC and approve any recommended items.	Q	CFC Non-Executive Director Chair	12.10pm – 12.15pm
19.	<b>ITEMS FOR NOTING</b>			
19.1	<b>FINANCE AND INVESTMENT COMMITTEE (FIC)</b> To receive the confidential Minutes of the 28 January 2021 FIC (noting that any recommended items were approved by the Trust Board on 4 February 2021).	R	FIC Non-Executive Director Chair	-
20.	<b>ANY OTHER BUSINESS</b>	-	Chairman	12.15pm – 12.20pm

Kate Rayns, Corporate and Committee Services Officer